



Date:
My Ref SB/ESPO
Please ask for: Sara Brennan
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To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

ESPO FINANCE AND AUDIT SUBCOMMITTEE

A meeting of the Finance and Audit Subcommittee will be held at on Tuesday, 7 February 2017 at 11.00 am in the County Hall, Glenfield.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Sara Brennan
for Consortium Secretary

AGENDA

<u>Item</u>		<u>Pages</u>
1.	Minutes of the meeting held on 6 June 2016.	(Pages 3 - 6)
2.	To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.	
3.	Declarations of interest in respect of items on the agenda.	
4.	Internal Audit Service - Progress Against the 2016-17 Internal Audit Plan.	(Pages 7 - 16)



5. The Internal Audit Charter for ESPO. (Pages 17 - 34)

6. Date of next meeting.

The next meeting of the Subcommittee is due to be held on Wednesday 24th May 2017 at 11.00am at County Hall, Glenfield.

7. Any other items which the Chairman has decided to take as urgent.

Exclusion of the public.

The public are likely to be excluded from the meeting during the consideration of the following items of business in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972.

8. MTFFS Monitoring for the first nine months of 2016-17. (Pages 35 - 42)

9. Forecast Outturn 2016/17 and Draft Medium Term Financial Strategy 2017/18 - 2020/21. (Pages 43 - 68)